



## Center for American Archeology Behavior Guidelines for Students Under 18

The Center for American Archeology designs educational programs that are intended to complement and enhance the curricular activities of its students. Field school students arrive at the Center expecting to have academically rewarding and enjoyable experiences. To ensure that your “Kampsville Experience” is all that it can be, we ask you to follow the guidelines listed below.

1. **PARTICIPATION**: Students come to the CAA to enjoy a totally unique learning experience in an exciting environment. Our education program staff expects you to participate in all activities to the best of your abilities.
2. **HOUSEKEEPING**: Students are responsible for maintaining clean living facilities. Please do not store soft drinks and snacks in the dorm rooms; you may bring and store your snack foods in sealed containers, or in the refrigerator, in the kitchen area. Our cleaning staff will empty trash and sweep & mop the floors according to the schedule posted in your dorm. It is your responsibility to keep your things up off of the floor.
3. **FOOD**: Students may bring water bottles to activities, but no other beverages or snacks will be allowed—we will have designated break times. During meals, please be courteous. We ask that you clean up after yourself after each meal.
4. **DORMS**: Male and female participants & chaperones will not be allowed in the living quarters of the opposite sex at any time. The hallway door that divides the living quarters will remain closed. We ask that you respect CAA property, one another, and each person’s belongings. An evening curfew will be established by CAA staff and you will be expected to follow it.
5. **ANIMALS**: Absolutely no animals are allowed in any of the buildings, at any time. Please do not feed stray cats & dogs. Do not handle, disturb, or otherwise harass wild animals during your stay.
6. **MUSIC & OTHER ENTERTAINMENT**: Participants are allowed to bring radios, personal CD players, etc., to Kampsville, but these items may only be used during free time and you may not disturb or offend others with its use. There is a VCR in the MacDougall Dorm that may be used by chaperones during free time; tapes may be rented locally by the chaperones for student viewing. Again, courtesy comes first.
7. **BOUNDARIES**: During free time, and accompanied by CAA staff, students may visit the convenience store, the village park, etc. The American Legion hall is off-limits, and you may NOT go into the Illinois River for any reason. Students are not allowed to leave Kampsville without a chaperone.
8. **COMMUNITY RELATIONS**: Staff and students at the CAA have enjoyed a close relationship with members of the Kampsville community for over fifty years. In order to maintain this friendship, we ask that you keep the following guidelines in mind:
  - a. Cars have the right-of-way on all streets. Do not walk in the middle of the road.

- b. Littering is strictly prohibited.
- c. Many residents of our community work nights or are retired. When walking through town, please keep your voices at an indoor (i.e. QUIET) level.
- d. Do not walk on lawns.
- e. Please ignore the barking dogs when you walk through town—walk on the opposite side of the road from their yard(s). Barking back at the dogs, or disturbing them in any way, is not allowed.

9. VEHICLES: If a student under the age of 21 needs to bring a vehicle to Kampsville, a parent or guardian should contact our office for special arrangements.

10: REMOVAL FROM THE PROGRAM: Individual students may be expelled from CAA programs for vandalism of CAA or Kampsville property, theft of any personal and/or institutional items, the use of alcohol or any drugs, sexual harassment or misconduct, and/or behavior inconsistent with the above guidelines that jeopardizes the CAA and/or learning experience of other participants. Parents will be notified immediately in the case of expulsion. The individual will be placed under the supervision of local authorities until the school and/or parents provide the proper transportation home. In the case of expulsion, no CAA refund will be made. The decision to expel will be made by the CAA Director of Education.

**ACKNOWLEDGMENT OF BEHAVIOR GUIDELINES**

I have read the CAA BEHAVIOR GUIDELINES and I agree to abide by them. I understand that participants may be expelled from the program as stated in the guidelines and that the participant’s school and parents/legal guardian are responsible for immediate transportation home and that no refund will be made by the CAA.

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Participant Name (please print)

\_\_\_\_\_

Participant Signature

\_\_\_\_\_

Date

\_\_\_\_\_

Parent/Legal Guardian Signature

\_\_\_\_\_

Date

*Thank you for recognizing the importance of these guidelines. This form must be signed and submitted as part of your registration. Please contact our office if you have any questions.*